



جامعة بيروت العربية
BEIRUT ARAB UNIVERSITY

the guide Libraries

Vision Innovation Continuity



To build up a library
is to create a life. It's
never just a random
collection of books.

- Carlos María Domínguez

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Welcome Message

Called to Serve

I am very pleased to introduce the guide of Beirut Arab University Libraries. As a higher education institution that realizes the value of the book, BAU has historically established and progressively expanded its libraries to comprise valuable collections. Now, with the outburst of the information age and of technological advancements, our libraries are adopting new strategies of library management, performance of related services, and acquisition of varied collections.

BAU currently comprises eight libraries located in three campuses: Beirut, Debbieh, and Tripoli. Our libraries encompass myriad printed and electronic information resources. The libraries have additionally expanded to include specialized and multidisciplinary databases and open access resources for all faculties.

Additionally, libraries at BAU keep pace with the latest trends and standards by following a list of key performance indicators based on ISO 11620 included in the libraries' quality manual. We also provide our users with up-to-date services through well-trained staff and student assistants.

Our libraries provide a comfortable and serene place for conducting research and performing assignments. We work continuously to acquire comprehensive, broad, and up-to-date information sources for the use of students, staff, and visitors. To sum up, we hope that this booklet provides a useful guide for the different information, services, and collections of BAU libraries.

Prof. Hassana Moheiddin
President's Consultant for Libraries

Vision

To enhance and develop library services in line with the University strategy of providing quality education and research.

Mission

To achieve the university's vision of supporting education and research by providing various information sources that fulfill the needs of users through international collaborative sources and networks.



A Library is a place
where people interact
with culture.

- Edmund Klimek

Libraries' Collections

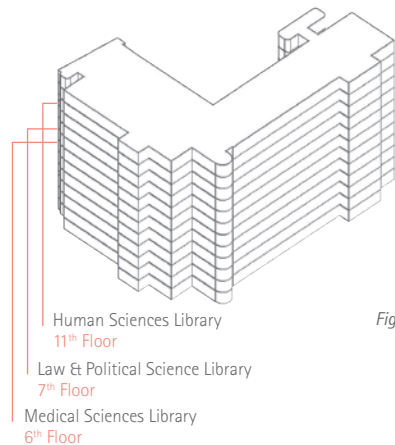
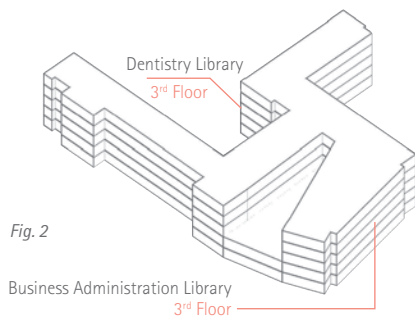
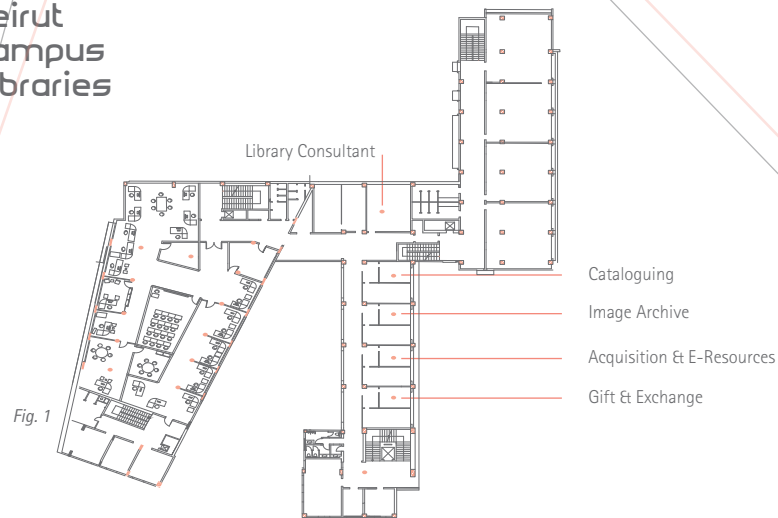
- Books
- Theses & Dissertation
- Multimedia
- Journals
- Maps
- Manuscripts
- Rare Books



Scanning Locations

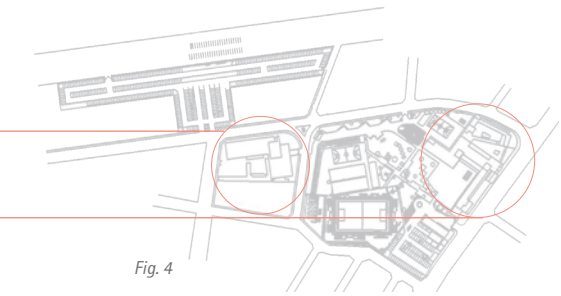
A Great Place to Start

Beirut Campus Libraries



Hariri Building

Main Building



The main campus comprises five libraries for the faculties of:

Human Sciences Library The Library is located on the 11th floor in Hariri Building and it includes resources for the following departments: Arabic Language Et Literature, English Language Et Literature, French Language Et Literature, Sociology, Psychology, Mass Communication, History, and Library Et Information Science.

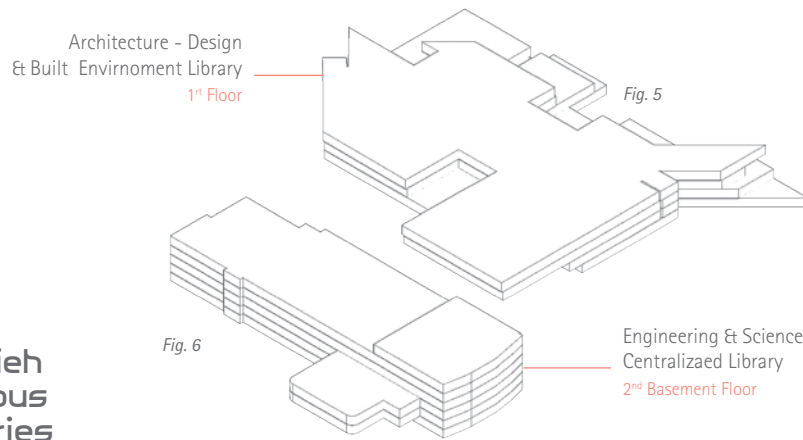
Law Et Political Science Library The Library is located on the 7th floor in Hariri Building and it includes resources for the following departments: Law Et Political Science.

Business Administration Library The Library is located on the 3rd floor in the main building and it supplies resources to the following departments: Business Administration, Accounting, and Economics.

Medical Sciences Library The Library is located on the 6th floor in Hariri Building and it consists of three faculties:
A Medicine Library that supplies resources to the following departments: Basic Medical Sciences and Clinical Medical Sciences.
A Pharmacy Library that supplies resources to the following departments: Pharmaceutical Sciences, Pharmaceutical Technology, Pharmacology Et Therapeutics, and Pharmacy Practice.
A Health Sciences Library that supplies resources to the following departments: Nursing, Nutrition Et Dietetics, Medical Laboratory Technology, and Physical Therapy.

Dentistry Library The Library is located on the 3rd floor in the main building and it supplies resources to the following departments: Biological Et Diagnostic Sciences, Developmental Sciences, Oral Rehabilitation Sciences, Oral Surgical Sciences, and Restorative Sciences.

Debbieh Campus Libraries



Debbieh Campus has two libraries for the faculties of:

Architecture - Design & Built Environment Library

The Library is located on the 1st floor in Architecture Building and it serves two programs: Architecture and Design Programs.

Engineering & Science library

The Library is located on the 2nd basement floor in Engineering & Science Building and it supplies resources to the following departments: Civil & Environmental Engineering, Electrical & Computer Engineering, Industrial Engineering & Engineering Management, Mechanical Engineering, and Chemical & Petroleum Engineering, Physics, Mathematics & Computer Science, Chemistry, and Biological Sciences.

Fig. 1: Library Department Sitemap

Fig. 2: Main Building

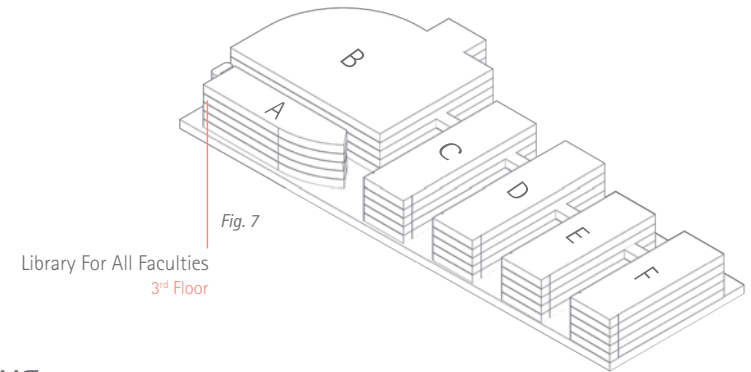
Fig. 3: Hariri Building

Fig. 4: Beirut Campus Sitemap

Fig. 5: Architecture Building

Fig. 6: Engineering & Science Building

Tripoli Campus Library



The centralized library in Tripoli Campus is located on the 3rd floor, Block A and it consists of five sections for the following faculties: Business Administration, Architecture - Design & Built Environment, Engineering, Science, and Health Sciences.

Fig. 7: Tripoli Campus Buildings



The only thing that you absolutely have to know, is the location of the library.

- Albert Einstein

Library Services

Your Guide to Answers

Library Hours

All Libraries Monday to Thursday
8:00 a.m. until 6:00 p.m.
Friday
8:00 a.m until 4:00 p.m.

Medical Library Monday to Thursday
8:00 a.m. until 10:00 p.m.
Friday
8:00 a.m until 6:00 p.m.

Circulation Rules

It is one of the library services that allows students to borrow an item from the library according to specified rules and restrictions.

Renewal Rules An item can only be renewed once in condition that another user does not request it.
Out of Loan Materials:

- Dictionaries
- Encyclopedias
- Guides
- Journals

Visitor Rules Visitors can benefit from BAU Libraries' collections and services within the library by paying a nonrefundable fee.

Request IT

E-Booking It is a service that enables professors and students to reserve their books at the comfort of their home. It also allows them to review their borrowed items and fines.

Intra-Library Loan (Inter-Campus Loan) This Service involves circulation of resources between BAU's Campuses. Users fill the Intra-Library Loan Request Form found on the library webpage with personal information and book-related information. Therefore, it follows the same rules of circulation/loan but is between BAU Campuses.

Inter-Library Loan & Document Delivery (ILL/DDS) BAU provides access to materials not readily available online nor in the library through the Inter-Library Loan Service that allows users to borrow books, and retrieve articles and conference papers from other libraries in case of internal unavailability of materials.

Library Classes

BAU libraries provide free library classes to improve students' research skills. The topics discussed in these classes include:

- How to use the Library Resources
- Library Services
- Online Library Catalogue
- Online Databases
- Open Access Sources
- Citations

Current Awareness

It is a service offered to academic staff in order to keep them informed about the latest new arrivals in their subject interest.

Ask a Librarian

It is a service that enables users to ask BAU library staff reference questions. These questions are submitted by email with an expected reply of two working days. Subject-specific questions may be referred to a subject specialist.
Email: library@bau.edu.lb

Suggest a Book

It is a service that allows professors and students to suggest new books to be purchased. There is a special form for this service available on the library webpage.

Research Consultations

BAU libraries offer online databases and internet resources to users, including the libraries' own online catalogue. In addition, an easy way for searching and selecting the information is provided through:

- How to write a bibliography?
- How to evaluate websites?
- How to conduct a Boolean Search?
- How to search the web?
- Research Techniques
- Citations Tool



Digital Library

Discover, Connect, Inspire

Online Databases

Academic Search Complete Is a database which includes a huge collection of full-text journals. It provides its users with the access to important information and includes many unique resources.

Access Medicine Covers collections pertaining to basic science and clerkship studies for the use of medical students. This database is beneficial for nurse practitioners, residents, and physician assistants since it contains videos, leading medical textbooks, and self-assessment.

Access Pharmacy Contains collections for the practice and education of pharmacy.

Access Physiotherapy Focuses exclusively on physical therapy instruction, practice, and study. It includes groundbreaking content for the use of physiotherapists. The database is regularly updated to include the latest leading physical therapy textbooks, image galleries, and tools for self-assessment, exercise and procedure videos, and a tool for unique cadaver dissection that is optimized for any device.

Al Manhal Is the most valuable Arabic language database and comprises different information resources.

APHA Pharmacy Library includes content from APHA's authoritative textbooks as well as interactive NAPLEX® review and a large collection consisting of 250 active learning exercises. The database also includes article abstracts from the Journal of the American Pharmacists Association, case studies, and news resources.

Arab World Research Source Comprises sources from various major subject disciplines. It includes academic journals, conference papers, magazines, trade publications, and industry profiles which are specific to the Arab World and which are published in both Arabic and English.

Britannica Is an online encyclopedia which contains many biographies, articles, videos, images, and websites. It includes sources from many different domains.

Board Vitals Is a database, which includes sources from more than 50 specialty areas and exams, which assist practitioners in getting prepared for exams in board certification, Maintenance Of Certification (MOC), and continuing education requirements.

Cambridge Journals Online Includes the subjects of social sciences, science, and humanities. This database focuses on different key areas including the environment & conservation, applied science, agriculture, biomedicine & neuroscience, area studies, history, language & linguistics, and international relations & political science.

CINAHL Plus with Full Text Comprises many full-text publications from the National League for Nursing, the American Nurses Association, and other journals.

Computer & Applied Sciences Complete Sources from traditional computing & applied sciences challenges and resources. It includes contents from the business and social implications of up-to-date technology. It contains a wide collection of indexed and full-text content.

Dentistry & Oral Sciences Source Offers a wide collection of significant full-text journals. Many journals have no embargo. The database contains various active full-text sources, which are not found in other EBSCO databases.

DynaMed Is a tool for clinical reference that allows for fast and simple access to the most up-to-date evidence-based information available. It is a very important source for appropriate, valid, and suitable content.

Emerald Is a principal independent publisher of international research, which has strong impact in the fields of society, public policy, business, and education. Emerald comprises about 300 journals, over 2,500 books and more than 450 teaching cases.

Evidence based Library Is a collection of systematic reviews. These reviews are established by Academy members and directed towards other Academy members.

Environment Complete Holds full-text articles related to several important journals in the discipline.

ERIC (Education Resources Information Center) is an authoritative educational database that comprises literature from indexed and full-text sources. It is important for all types of educational research. It includes journals found in the current index and resources of journals in education.

Forbes Archives Is a complete digital version of the back file of Forbes. It contains content from the years 1917 - 2000. For about a century, Forbes has been engaged in giving key insights in the world of business and finances.

HEDBIB The International Bibliographic Database on Higher Education is collected and kept by the International Association of Universities (IAU). It comprises more than 36,500 references in higher education collected throughout the world.

Health Source Gives access to full-text articles from reference books and consumer health magazines. It also comprises full text for up-to-date health pamphlets. This database includes a varied range of subjects, which include information on specific diseases and health topics.

Library, Information Science Source Delivers full-text resources and high quality indexing to assist librarians and researchers in staying up-to-date with the newest trends in the field of library and information science.

Medline Complete Is a vital resource for doctors, nurses, health professionals and researchers who are interested in topics related to clinical care, public health and health policy development. This full-text database offers access to prominent biomedical and health journals.

Micromedex Comprises various resources used by clinicians. It aims to update and educate care decisions and to improve patient outcomes.

Points of View Reference Center Covers 400 topics. Each topic comes with an overview (objective background/description), point (argument) and counterpoint (opposing argument).

Newspaper Source Plus Delivers cover-to-cover full text articles for many national (U.S.), international and regional newspapers. It also includes news transcripts from important television and radio networks such as CBS News, CNN, FOX News, CNN International, NPR and others.

Newswire The Associated Press Newswire (formerly called AP News Monitor collection) is a full-text database that covers news collected from the Associated Press.

Nutrition Care Manual Is an Internet-based, and a professional practice manual, for registered dietitians, dietetic technicians, and allied health professionals.

Rehabilitation Reference Center™ Is both evidence-based and point-of-care. It is very useful for physical therapists, speech therapists, occupational therapists, and rehabilitation professionals.

Sader Online Is a Lebanese law database, which is very useful for researchers and students engaged in law research.

SAGE Publications Is an independent global publisher of journals, books, and electronic media sources in many different fields.

Science Direct Provides more than 14 million publications from more than 3,800 journals in many different fields.

Scfinder Is a complete database for literature in the field of chemistry. It includes journal articles, patent records, and other document types. It also includes information regarding chemical substances and reactions.

Springer Is a major database of reproducible laboratory protocols. It includes various articles in the field of biomedical and life sciences as well as other multidisciplinary fields.

Taylor & Francis Covers research related to all fields within the Humanities, Social Sciences, Science, Behavioral Sciences, Technology and Medicine. It is known as an international prominent publisher of scholarly journals, books and eBooks, reference works and textbooks.

Topic Search Is very useful in researching social, political and economic issues, current events, scientific discoveries, and other related

topics which are often discussed in classrooms. This database is beneficial for teachers, librarians and student researchers.

Up-to-date Is a significant resource for clinical decision support, which is evidence-based and physician-authored. Clinicians find this resource useful to make accurate point-of-care decisions.

Wiley E-journals Full collection Contains a widespread multidisciplinary collection of online resources, which cover different fields such as Life, Health & Physical Sciences, Dentistry, Business, Social Science, Sciences, Engineering, Architecture, Psychology, and Humanities.

Women's Studies International Offers indexing and abstracts for newsletters, journals, books, book chapters, bulletins, theses, dissertations reports, and grey literature.



When you absolutely positively
have to know, ask a librarian.

- American Library Association

E-Journals

E-journals are a specialized form of e-documents used to provide material for the benefit of academic research and study. E-journals are given similar formats to journal articles found in traditional printed journals.

Architecture & Planning Journal (APJ) The APJ is Beirut Arab University's Faculty of Design & Built Environment journal, which has rapidly established itself in the field by developing from a local to a regional scope through expanding its profile.

Architecture Design (included in Wiley) Is a significant and prominent publication. This journal is current, interesting, rigorous, and accurate. It has a very strong reputation worldwide and is constantly at the lead of cultural thought and design.

European Archives of Paediatric Dentistry The EAPD Centers on the publication and critical analyses of clinical and basic science research which relates to children. It is a journal that aims to endorse research in all sides related to dentistry for children. This includes interceptive orthodontics and research on children and young adults who have special needs.

European Journal of Orthodontics Features clinical papers, which show techniques and approaches adopted for treatment planning. The research papers published in this journal directly concern clinicians and cover the scientific basis of orthodontics.

Journal of Clinical Pediatric Dentistry Aims to offer clinically relevant information that helps practicing dentists acquire access to up-to-date techniques and methods in pediatric dentistry.

Journal of Oral Implantology Gives insight to significant information that is useful for general dentists, prosthodontists, oral surgeons,

periodontists, clinicians, scientists, manufacturers, laboratory owners and technicians, and educators.

Journal of Operative Dentistry This refereed global journal is published bi-monthly. It has subscribers in more than 50 countries around the world. In 2012, the journal printed 84 articles (672 pages).

Journal of Periodontology Is the official publication of the American Academy of Periodontology. This journal offers its users rich full-text articles.

International Endodontic Journal Is a principal global forum for publications in the field of Endodontology, which is a branch of dental sciences that deals with health as well as injuries and diseases related to the pulp and periarticular region.

NEJM (New England Journal of Medicine) Covers research and information that interests physicians in fields ranging from biomedical science to clinical practice. It portrays information in a clear and clinically valuable format.

The Quintessence International Publishing Group (Dentistry E-Journals) Includes current scientific and clinical information. It is formatted in a way that meets the different needs of the dental community. These formats include journals, books, DVDs, CD-ROMs, and symposia (It includes four E-Journals).

E-books

Is a collection that entails more than 150,000 e-books whose sources come from chief publishers and university presses throughout the world. This collection comprises a varied selection of multidisciplinary e-books. The collection is related to a wide range of academic subject matters in two languages: English and Arabic.

Research Tools

EDS (EBSCO Discovery Service) Allows users to benefit from a fast and modernized search by using one search box. This research tool offers a great user experience, spontaneous features, and outstanding functionality.

Incites Benchmark Using this tool, users can measure institutional productivity and benchmark their outcomes in comparison to peer institutions around the world. This tool allows for customized citation data, multidimensional profiles, and global metrics.

JCR Tool Is a research tool that offers a way for the performance of systematic and objective research. Journal Citation Reports help researchers critically evaluate top international journals by using quantifiable, statistical information established on citation data.

Scimago Journal Et Country Rank is a portal, which is publicly available for anyone. It contains journals and country scientific indicators established using information from the Scopus® database (Elsevier B.V.).

Scopus A principal abstract and citation database that publishes peer-reviewed literature. These include journals, books, and conference proceedings. This database presents a complete summary of the world's research output in different fields including Medicine, Science, Social Sciences, Technology, Human Sciences, and Humanities.

Turn It In Is a cloud-based service used by academic institutions, students, and researchers to check document originality. It can also be used for online grading and peer review. This tool saves the time of instructors and offers students rich feedback on their papers. It also allows instructors to organize the submission, follow-up, and evaluation of the papers of students online.

Image Archive (BAU Memory)

Libraries' special collections are managed through library systems and the images have been digitized.



Librarians are tour-guides for all of knowledge

- Patrick Ness



Working Tools

It All Begins Here

Automation System

Library procedures are managed using Koha Integrated Library Systems. The workflow has been automated starting from 2003 when the complete cataloguing of items was performed online. The Automation Department was established to manage these procedures.

Acquisition Support

The following tools are used in acquisition of new collections:

- Amazon Website* - It is used for acquisition of books and multimedia.
- GOBI* - This is a global platform used in collection development and technical solutions for academic libraries and their consortia.

Cataloguing Tools

Cataloging & Classification

- ARUC (Arab Union Catalogue): Is a system used by the Arab culture for the purpose of establishing cooperation between their libraries, enabling libraries with Arab collections throughout the world to share knowledge).
- OCLC (Online Catalogue Library Center): Provides bibliographic, abstract, and full-text information).
- RDA (Resource Description and Access) Toolkit

Classification Tools

LOC (Library Of Congress, is used for Dewey number and Subject Headings).

Memberships & Agreements

Build a Better World

- Memberships* - LLA (Lebanese Library Association)
- IFLA (International Federation of Library Association).

- Agreements* - LALC (Lebanese Academic Library Consortium)
- LIDS (Lebanese Inter Library Loan, Document Delivery Service)
- Bibliotheca Alexandria
- USEK Agreement with University of Holy Spirit Kaslik in terms of rare books & manuscript conservation.



When there is war, the poet lays
down the lyre, the lawyer his law
reports, the schoolboy his books.

- Mahatma Gandhi

Annual Activities

Exercise your Mind

BAU organizes annually the following events:

Book Gift Day An event in which books are given as gifts to BAU students across three Campuses (Beirut, Debbieh, and Tripoli).

Library Day An event in which prizes are given to BAU students across three Campuses following library games and quizzes.



Be a lifelong student, read as many books as possible.

- Nelson Mandela

Book Fair An event in which publishers announce books for sale, offering discounted prices to BAU students and staff.



Contact Information

Contact Us

Beirut Arab University
BAU Libraries

Beirut Campus Tel. +961 1 300110 Ext. 2769

Debbieh Campus Tel. +961 7 985858 Ext. 3243 - 3244

Tripoli Campus Tel. +961 6 218400 Ext. 4022

library@bau.edu.lb
<http://www.bau.edu.lb/library/home>



The library catalog is available through
a QR-code on the library webpage.

Beirut Arab University

Beirut Campus
Tel: +961 1 300110
Fax: +961 1 818402

Debbieh Campus
Tel: +961 7 985858
Fax: +961 7 985060

Tripoli Campus
Tel: +961 6 218400
Fax: +961 6 222800

Bekaa Campus
Tel: +961 8 542051
Fax: +961 8 544051

bau@bau.edu.lb
www.bau.edu.lb